

~~SECRET~~C  
O  
P  
YSECURITY INFORMATION  
DEPARTMENT OF THE ARMYOffice of the Assistant Chief of Staff, C-2, Intelligence  
Washington 25, D. C.

C2-PNT

16 May 1952

MEMORANDUM FOR: DIRECTOR OF CENTRAL INTELLIGENCE

SUBJECT: Approval of a Working Agreement

25X1B

25X1B

1. I understand that as a result of conferences between [redacted] of my office and the Division of Techniques and Methods of the Central Intelligence Agency, a plan has been formulated for centralizing their efforts in the field [redacted] analysis. The attached working agreement (Tab A) outlines the policies under which this centralized group might operate.

2. By pooling assets and making joint use of facilities, the efficiency and productivity of both groups should be increased. I believe this plan has merit, and I hope that it will meet with your approval.

*151*

1 Indl  
Tab A - Working  
Agreement

A. R. BOLLING  
Major General, USA  
A. C. of S., C-2

\*ARMY Declass/Release Instructions On File\*

~~SECRET~~

**COPY****SECRET**

SECURITY INFORMATION

TAB "A"

WORKING AGREEMENT FOR THE CENTRALIZATION OF  
CIA AND C-2 [redacted] 25X1B4d**1. Purpose**

The purpose of this memorandum is to propose a working agreement between C-2 and CIA establishing a [redacted] group physically located within CIA and making use of the organized common servicing facilities provided by CIA. 25X1B4d

Through this arrangement, duplication of effort can be avoided, areas of responsibility may be covered more expeditiously and thoroughly by the centralized application of mechanical techniques suitable to the volume [redacted] wasteful reproductions will be eliminated, and increased dissemination of information will be achieved with a minimum of effort. 25X1B4d

**2. Membership**

[redacted] personnel of C-2, Department of the Army, and the Division of Techniques and Methods of the Central Intelligence Agency shall compose the [redacted]

The personnel of each service and agency shall be required to have Top Secret clearance, with representatives from each service cleared for special intelligence. 25X1B4d

**3. Functions**

[redacted]

**4. Administration**

25X1B4d

The personnel of each Service and Agency [redacted] shall be under the administrative control of its own Service or Agency. CIA security regulations shall cover personnel operating on CIA premises.

**5. Responsibilities**

[redacted]

25X1B4d

**SECRET**

**SECRET**

25X1B4d

[redacted] information will be channeled to the Group for the processing necessary to insure adequate servicing and dissemination to all Members of the Group.

6. Each Service and Agency member unit will:

a. Be responsible for the production, publication, and dissemination of reports within its particular fields of interest, as determined by its respective Service or Agency. However, nothing herein shall be construed to inhibit cooperative or joint analysis and production.

b. Provide stenographic and/or secretarial personnel for its particular analytic group for the preparation of reports or such other work as the group, and its Service or Agency, will require.

c. Maintain such liaison activities with its respective Service or Agency as may be required.

25X1B4d

The Central Intelligence Agency will be responsible for all necessary servicing of the [redacted] providing the necessary reproduction facilities, maintaining the basic print files, supplying machine facilities for coding, sorting, tabulating, and otherwise handling the data utilized by the Group. It will also be responsible for providing office space and equipment for the Group and furnishing the Group with the necessary machine operators and print file clerks.

**SECRET**